



- CAO Office Core Functions**
- Council Liaison
  - Legislative Compliance
  - Inter-governmental Relations
  - Sustainability Initiatives
  - Corporate Strategic Planning
  - Corporate & Public Communication

- Community Infrastructure Core Functions**
- Community Facilities
  - Affordable Housing
  - Strategic Partnerships

- Financial Services Core Functions**
- Payable
  - Receivable
  - Accounting
  - Budget
  - Assessment
  - Audits
  - Taxation
  - Grants
  - Business Registrations

- Engineering Core Functions**
- Engineering
  - Transportation
  - Mapping
  - Traffic Management
  - Infrastructure inspections

- Planning & Development Core Functions**
- Planning
  - Safety Codes
  - Parks Planning
  - Inspections
  - Development

- Human Resources Core Functions**
- Recruitment
  - Training
  - Benefits
  - Compensation
  - Payroll

- Municipal Clerk Core Functions:**
- Elections
  - Census
  - Council Resolutions
  - FOIP
  - Insurance
  - Records System

- Fire-EMS Core Functions**
- Fire
  - EMS
  - Health & Safety
  - Community Preparedness

- Recreation & Facility Services Core Functions:**
- Aquatics Programming
  - Recreation Programming
  - Facility Coordination
  - Facility Operations & Maintenance
  - Recreation Centre
  - Operations & Maintenance
  - Recreation & Facilities
  - Administrative Support

- Public Works Core Functions:**
- Streets and Roads
  - Traffic signals & signs
  - Fleet Maintenance
  - Recycling
  - Garbage Collection
  - Water, sewer & stormwater
  - Meter reading & billing
  - Parks & trails
  - Cemetery

- Community Enrichment Core Functions:**
- Volunteer development
  - Community resource/referral
  - Social skill development
  - Cultural development
  - Support services
  - Community assessment
  - Community capacity building

- Bylaw Services Core Functions**
- Responding to Bylaw Complaints
  - Lost & Found
  - Licensing
  - Proactive Patrols within Community